

Government of West Bengal
Office of the Superintendent, Mekhliganj Subsidiary Correctional Home
Dist:-Coochbehar, Phone-03584-255-318, e-mail:- supdt.mklsch@gmail.com



NOTICE INVITING QUOTATION NO : 04/2021

Sealed quotations are invited from bonafied contractors/persons for operation and maintenance of 15 KVA Diesel Generator Set for the period of 01(One) Year from 01.01.2022 to 31.12.2022 at Mekhliganj Subsidiary Correctional Home.

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| 1. Start date of submission Quotation | : 26.11.2021. |
| 2. End date and time of submission of Quotation | : 07.12.2021 at 12:00 Noon |
| 3. Date and Time of opening | : 07.12.2021 at 02:00 PM. |

The following Terms and conditions should be followed :

1. Operation of 15 KVA Diesel Generator set daily from 05.00 PM to 05.00 AM during power cut and load-shedding hours and also at working hours in daytime for the purpose of security of this Correctional Home and Office use purpose.
2. Maintenance Charge of 15 KVA Generator Set as and when required.
3. Charges for above noted works should be submitted separately, on monthly basis in the same quotation. The rates should be quoted in figure as well as in words.
4. Diesel and other Fuel will be supplied by the undersigned as and when required as notified by the authority of PWD (Electric).
5. Earnest Money of Rs. 1000/- should be accompanied with the quotation.
6. A Register should be maintained by the operator showing the hours of Power-cut or load-shedding.
7. Copy of Pan Card and Certificate for Knowledge on Electrical works should be enclosed with the quotation.
8. The operator should be present at the Jail Gate at 04.00 PM, everyday positively.
9. Working Certificate/ Experience in Electrical Works for minimum 1(One) year should be enclosed.
10. On the quotation being accepted, intimation of acceptance will be communicated by the ADG & IG of Correctional Services, West Bengal and the bidder will have to execute agreement along with submission of requisite amount of Security Deposit to the Superintendent, Mekhliganj Subsidiary Correctional Home within 03 days from the date of issue of invitation. Security Money Deposit shall be pledged in favour of the Superintendent, Mekhliganj Subsidiary Correctional Home.
11. The copy of self attested EPIC card / Adhar Card along with the contact details (mobile no.) of the operator person with written intimation must be submitted by the winning Contractor/Supplier/person at this office with the agreement.
12. In case of violation of any aforesaid terms, the under signed will ask for willingness to L2, L3, L4 etc bidder for operating and maintaining L1 rate (lowest approved rate) or a re-quotation may be called for un-interrupted service and no claim in this respect will be entertained.
13. The ADG & IG of Correctional Services, West Bengal and/or the under signed has the right to cancel the NIQ without assigning any reason and no claim in this respect will be entertained.



Superintendent
Mekhliganj Sub Correctional Home


Memo No.: 606/11/ FB

Dated : 23.11.2021

Copy forwarded for kind information and with the request for public display of this notice :

1. The ADG & IG of Correctional Services, West Bengal.
2. The Additional Inspector General (North) of Correctional Services, West Bengal.
3. The Sub Divisional Officer, Mekhliganj, Cooch Behar.
4. The Executive Engineer, PWD (Electrical), Cooch Behar.
5. The Administrator, Mekhliganj Municipality, Mekhliganj, Cooch Behar.
6. The Block Development Officer, Mekhliganj Block, Mekhliganj, Cooch Behar.
7. The Superintendent, Mekhliganj Sub Divisional Hospital, Cooch Behar.
8. The D.I.O, N.I.C., Cooch Behar, He is requested to publish the Tender Notice in the district website at the earliest.
9. The Post Master, Mekhliganj, Post Office, P.O:- Mekhliganj, Cooch Behar.
10. Notice Board, Mekhliganj Sub Correctional Home, Mekhliganj, District : Cooch Behar.
11. Tender/Quotation Register, Mekhliganj Subsidiary Correctional Home.


Superintendent
Mekhliganj Sub Correctional Home
