

**OFFICE OF THE JIRANPUR GRAM PANCHAYAT  
COOCHBEHAR – I PANCHAYAT SAMITY**

জিরানপুর গ্রাম পঞ্চায়েত, কোচবিহার-১ পঞ্চায়েত সমিতি, পশ্চিমবঙ্গ

Vill. P.O.: Jiranpur, Dist.: Cooch Behar, Pin: 736134, West Bengal

#e-Mail: prodhanjiranpurcob1@gmail.com

**NOTICE INVITING TENDER (NIT)**

**NIT No. 03/2021-22**

**Date: 26.11.2021**

Sealed Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A.

**Annexure-A**

Sl.	Name of the Work	Site details	Source of fund	Estimated Amount (Rs)	Earnest Amount (Rs)	Required Credential	Work Completion Period
1	Construction drainage system at Jiranpur Bazar under Jiranpur Bazar within Cooch Behar – I PS vide Activity Code No. 39055933 for 2020-21 GPDP plan	South Jiranpur	XVth-FC (Tied)	Rs. 424,296/-	Rs.8,500.00 IN SHAPE OF CASH	60 %	45 DAYS
2	Construction Two barrel Two pipes in a row 900 mm dia hume pipe culvert near Animesh Das house at Barobalashi Sansad under Jiranpur GP within Cooch Behar – I PS vide Activity Code 40053016 for 2020-21 GPDP Plan	Barobalashi	PBG	Rs. 3,92,176/-	Rs.7,900.00 IN SHAPE OF CASH	60 %	45 DAYS
3	Construction Two barrel Two pipes in a row 900 mm dia hume pipe culvert near Chandisal Pond at Choukuni at Baropak Sansad under Jiranpur GP within Cooch Behar – I PS vide Activity Code 40053018 for 2020-21 GPDP Plan	South Jiranpur	PBG	Rs. 3,92,176.00	Rs. 7,900.00 IN SHAPE OF CASH	60 %	45 DAYS

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within 03.12.2021. not later than 3.00 P.M. Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. on 06.12.2021 at 3.00 P.M. in presence of the bidders, who may wish to remain present. Tender Form along-with relevant documents has to be purchased from the Gram Panchayat office. Last date of application for purchasing tender Form 01.12.2021.

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**Information of Bidders**

Cost of Tender Document	UPTO 2,00,000.00= Rs.250.00 UPTO 5,00,000.00= Rs.500.00 ABOVE 5,00,000.00= Rs. 750.00
Date of Sale of Tender Form	On any working day from 29.12.2021 to 01.12.2021 (from 11 AM to 3.30 PM)
Last date of dropping of Sealed Tender Form	On or before 03.12.2021 (up-to 3.00PM)
Date of Opening of Tender	06.12.2021 At 11.00 A.M.

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

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**Annexure B**

**Terms &Condition :-**

1. Cost of Tender Form (non-refundable) has to be paid in cash only.
2. Bidders must submit attested photocopies of valid GST registration Certificate, last years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License from local bodies as the case may be.
3. Bidders must submit Credential in similar nature of work during last three years.
4. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
5. Bidders must quote rates in absolute numerical values (both in figures and words) against the estimated cost. Rate quoted in percentage term will be rejected.
6. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favorable /special considerations will be accorded to any bidders (Applicable only for ISGPP Block Grant). Enlisted contractors may apply without Earnest Money.
9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope.
10. Earnest money should be deposited **in Cash only**.
11. Bond/Securities duly pledged in favor of the Pradhanjiranpur Gram Panchayat and will be refunded/forfeited as the case may be. In case of Cash/cheque/bank draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender Form. In case of Government Bond/securities respective pledged documents need to be submitted along-with Sealed Tender.
12. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favor of the Pradhan, jiranpur. Gram Panchayat OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 3 months in all cases except ISGPP Block Grant where it will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
13. Pre-bid conference/meeting with the prospective Bidders will be held on 04.12.2021 at 3.30 PM (not later than 4 days before the last date of submission of Tender). Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
14. Site visit may be done by the bidders at their own cost.
15. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.

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16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
17. Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
18. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
19. Quoted rate shall be inclusive of all charges including royalty, SGST,CGST,IGST, tools charges, transportation or any other charges etc.
20. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
21. The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost.
22. Bidders will get necessary drawings with the Tender Form. All documents i.e. drawings Tender Form signed by the Tenderer must be submitted in Sealed Tender addressed to Pradhan, Jiranpur . Gram Panchayat, Vill& PO-jiranpur, PS- Kotwali District- Cooch Behar AND Bidder submitted last three years IT return acknowledgement (FORM-V)

*Sd/-*

**Pradhan**

**Jiranpur Gram Panchayat,  
Cooch Behar – I Development Block,  
Cooch Behar**

**Memo no: JRNPR/2021-22/216**

**Date: 26.11.2021**

**Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:**

1. The Sub-Divisional Officer, Sadar Sub-Division, Cooch Behar with request to arrange for displaying to your Office Notice Board.
2. The Block Development Officer, Cooch Behar – I Development Block, Cooch Behar Behar with request to arrange for displaying to your Office Notice Board.
3. The Branch Manager, Uttar Banga Kshetriya Gramin Bank, Jiranpur Branch, Cooch Behar Behar with request to arrange for displaying to your Office Notice Board.
4. The Post Master, Jiranpur Sub-Post office, Jiranpur Behar with request to arrange for displaying to your Office Notice Board.
5. The Secretary, Jiranpur Gram Panchayet, Jiranpur with request to display it to the GP Office Notice Board.
6. The Nirman Sahayak, Jiranpur Gram Panchayet.
7. Office File.

**Pradhan**

**Jiranpur Gram Panchayat,  
Cooch Behar – I Development Block,  
Cooch Behar**