



## Office of the District Magistrate

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## District Programme Co-ordinator MGNREGA, Cooch Behar

Phone/ Fax- 03582-229617

e-mail: nrega\_cbr@rediffmail.com

NIQ No.: 01/NREGA/2018/Audit (Re-Tender)

Date: 04/07/2018

Sealed quotation is hereby invited by the DM & DPC, NREGA, Cooch Behar from resourceful bonafied reputed chartered accountant firms having valid income tax/service tax etc registration with experience in conduction of institutional financial audit.

Terms & condition are as under :

1. The intending agencies have to submit the PAN Card, GST registration, P. Tax certificate, service tax registration certificate, Trade License, Credentials certificate along with their tender as part of TECHNICAL BID.
2. The rate offered should be on their own letter head clearly mentioning the item wise rate duly signed by the intending tenderers in a sealed envelope marked FINANCIAL BID.
3. Both the envelopes are to be dropped in the tender box only kept at the chamber of the undersigned up to 03.00 pm on 11/07/2018.
4. The technical bid will be opened first and will be evaluated. The financial bid of the eligible tenderers may be opened after that on the same day or on a future date . The intending tenderers may remain present at the time of opening of the Tender.
5. Quantity of items may vary 20 % for which no change of rate will be allowed.
6. The applicant should state the quoted rate clearly in gross for each item (inclusive of all expensive like material cost, labour charge, transport charge, GST etc all) for completing the work as specified.
7. Audited report to be submitted to the DM, Cooch Behar latest by 20 days from the date of work order.
8. The applicant are at liberty to visit the work site on any working day during office hours in presence of and asses the extend of work to be done. No claim other than quoted rate will be entertained later on in this regard.
9. The authority reserve the right to accept or reject any or all quotation paper without assigning any reason.
10. The authority is not bound to select any agency / percentage quoting lowest rate to offer execution the agreement, rather technical/financial resource, experience, reputation etc. will be considered.
11. The accounts & audit reports are to be consolidated following certain common formats and guidelines to be presented by state Govt. The reports are to be finalized as per instruction and direction of state level auditor.

Sl.No.	Name of the work
1.	<b>Holding Financial Audit for 2017-18 on MGNREGA accounts of each of the 128 G.P. Offices of Cooch Behar District.</b>
2.	<b>Holding Financial Audit for 2017-18 on MGNREGA accounts for each of the 12 Blocks Development Offices / P.S. Offices of Cooch Behar District.</b>
3.	<b>Holding Financial Audit for 2017-18 on MGNREGA accounts for each of the offices of 23 nos. of Line Departments of Cooch Behar District.</b>
4.	<b>Holding Financial Audit for 2017-18 on MGNREGA accounts of District E.A./ PIAS of Cooch Behar District.</b>

*dm 4/7/18*  
Addl. District Magistrate(Dev)  
Cooch Behar  
*[Signature]*

Memo No.: 705(19)/NREGA/2018/Audit

Dated : 04/07/2018

Copy forwarded for information & with request for wide publicity to :-

1. The Executive Officer, Cooch Behar Zilla Parishad.
- 2-6. Sub Divisional Officer, Sadar/Dinhata/Mathabhanga/Mekhliganj/Tufanganj.
- 7-18. The Block Development Officer, Cooch Behar-I/Cooch Behar-II/Dinhata-I/Dinhata-II/Sitai/Mathabhanga-I/Mathabhanga-II/Sitalkuchi/Mekhliganj/haldibari/Tufanganj-I/Tufanganj-II with a request to copy provide to GP Pradhans of his/her jurisdiction.
19. Office Notice Board.

*dm 4/7/18*  
Addl. District Magistrate(Dev)  
Cooch Behar  
*[Signature]*

Memo No.: 705/1/NREGA/2018/Audit

Dated : 04/07/2018

Copy forwarded for web publication in [www.coochbehar.gov.in](http://www.coochbehar.gov.in) for wide publicity to the DIO, NIC, Cooch Behar.

*dm 4/7/18*  
Addl. District Magistrate(Dev)  
Cooch Behar  
*[Signature]*