

Government of West Bengal  
**OFFICE OF THE DISTRICT MAGISTRATE, COOCH BEHAR**

Sagar Dighi Complex, P.O.: Cooch Behar, Dist.: Cooch Behar, Pin: 736101, West Bengal  
Phone : (03582) 227101 # Fax : (03582) 227000/225000 # e-mail : dm-cbr@nic.in,  
dmcoochbehar@gmail.com / development.cob@gmail.com

**NOTICE**

No. : 170

Dated: 10/08/2017

Application are invited from the eligible Indian citizen for the following post purely on contractual basis from the date of joining under NRDMS Centre-in-Charge, Development Section, Office of the District Magistrate, Cooch Behar.

Eligibility and other terms & condition are mentioned here under:-

Name of Post	Number of post	Minimum qualification & experience	Age limit	Monthly consolidated remuneration
<b>Centre-in-Charge, NRDMS Centre (Contractual)</b>	1 (One)	Master Degree with minimum 55% marks in mathematics/Statistics/Operation Research/Economics/Geography/Computer Science or MCA with 2(two) year experience in GIS	24 years to 45 years	Rs. 15,000/- (Rupees Fifteen thousand without any other allowance or benefit)

Application in prescribed format along with all the necessary self-attested photocopies of the certificate in support of identity, educational qualification, age, experience should be submitted in the drop box kept at the Office of the District Magistrate, Cooch Behar, Development Section, 1<sup>st</sup> floor, old collectorate building from 16.8.2017 to 31.8.2017 from 11.00 a.m. to 4.00 p.m. excluding holidays. But application received after 31.8.2017 at 4.00 p.m. will be summarily rejected and shall not be entertained. Incomplete applications are liable to be rejected. Decision of scrutinizing committee in regard to incomplete application will be final & binding. No TA/DA will be admissible.

Application Form will be available on the website- [www.coochbehar.gov.in](http://www.coochbehar.gov.in) or Office notice board of the District Magistrate, Cooch Behar/ Sub-Divisional Officer, Sadar/Tufanganj/Dinhata/Mathabhanga/Mekhliganj and Employment Exchange Officer.

Necessary Documents to be attached with the application (self-attested):-

1. Age proof Certificate.
2. Educational qualification Certificate(s).
3. Address proof.
4. 2(two) copies passport size photograph with self-attestation.
5. GIS experience Certificate.

  
**District Magistrate**  
**Cooch Behar**

# APPLICATION FORMAT

For the post of Centre-in-Charge  
for the NRDMS Centre in the Office of the District Magistrate, Cooch Behar

To,  
The District Magistrate & District Collector,  
Development and Planning Section,  
DM Office, Cooch Behar (W.B.)  
PIN-736101

Affix a recent  
passport size  
colour  
Photograph and  
Sign across it

## FOR OFFICE USE ONLY

Roll No. : \_\_\_\_\_

**Sub: Application for the post of Centre-in-Charge, NRDMS Centre, Cooch Behar**

1. Name in Full (In Block Letters) : .....
2. Name of the Father/ Husband (In Block Letters) : .....
3. Name of Mother(In Block Letter) : .....
4. Date of Birth : .....
5. Age as on 1<sup>st</sup> January, 2017 : .....
6. Sex (Please tick the suitable) : .....
7. Nationality : .....
8. Proof of Identity :  
( Please ✓ the document & attach self attested copy of that)  

<input type="checkbox"/> Passport	<input type="checkbox"/> Voter ID Card
<input type="checkbox"/> Driving License	<input type="checkbox"/> PAN Card
<input type="checkbox"/> AADHAR Card	<input type="checkbox"/> ID Card issued by any Government Organization.
9. Languages Known :  Bengali  English  Hindi
10. Permanent Address : .....
- Pin : .....
11. Present Postal Address : .....
- Pin : .....
12. Contact No. : .....
13. Valid email ID : .....

14. Educational Qualification :( Self attested Copies must be enclosed)

SI No.	Examination passed	Year of Passing	Board Council/Institution/ /University	Total marks obtained	% of marks obtained

15. Computer Qualification (Self- attested copies must be enclosed)

SI No.	Examination passed	Year of passing	Board/ Council/ Institution/ n/ University	Totalmarks obtained	% of marks obtained

16. Details of Experience on **GIS** (Self-attested : .....  
 copy of the supporting documents to be enclosed) .....

**Declaration by the applicant.**

- a) I do hereby declare that I have not submitted any other application for any other post of this examination. I am fully aware that if I contravene this rule, except my last application all other application will be summarily rejected.
- b) I do also declare that all the statement made on this application are true, complete and correct to the best of my knowledge and belief , In the event of being the above information found false/ incorrect at any stage, my candidature is liable to be cancelled forthwith.
- c) I am fully aware that the engagement is purely Contractual and temporary and I shall not claim for permanent engagement by virtue of this in future from any concern.

**Place:** .....

**Date** .....

**Full Signature of the Applicant**